

**GIRARD MUNICIPAL COURT
100 N Market St Ste. A
Girard OH 44420**

**INSTRUCTIONS TO THE CLERK
Deborah A. Santisi, Clerk
Girard Municipal Court, Girard, Ohio 44420**

Plaintiff

Case No: _____

-vs-

Attorney Name _____

Defendant

Attorney for Defendant (If Any)

Date: _____

To the Clerk: Please issue (Check the Box and Sign)

- | | |
|--|---|
| <input type="checkbox"/> Writ of Restitution - \$33.00 | <input type="checkbox"/> Certificate of Judgment Lien - \$5.00 |
| <input type="checkbox"/> Affidavit of Financial Status - \$10.00 | <input type="checkbox"/> Service by Certified Mail - \$10.00 |
| <input type="checkbox"/> Amended Complaint – \$25.00 | <input type="checkbox"/> Service by Regular Mail - \$5.00 |
| <input type="checkbox"/> Certified Copy w/ Seal - \$5.00 | <input type="checkbox"/> Summons – Pers. Service - \$25.00 |
| <input type="checkbox"/> Subpoena - \$10.00 | <input type="checkbox"/> Certificate of Judgment for Transfer -\$5.00 |
| <input type="checkbox"/> Certified Copy of Judgment - \$10.00 | <input type="checkbox"/> Other – specify |

Signature _____